

A regular meeting of the Council of the City of Bedford, Virginia, was held in the Council Hall of the Municipal Building at 7:30 p.m., November 8, 1994.

Members present: Mayor G. Michael Shelton; Vice Mayor Larry D. Brookshier; Councilwoman Joanne A. Grahame; Councilwoman Linda Kochendarfer; Councilman Payton M. Otey; Councilman Ronnie C. Rice; and Councilman W. D. Tharp.

Members absent: None.

Staff present: City Manager Jack A. Gross; City Attorney W. W. Berry, IV (arrived at 7:55 p.m.); and Clerk of the Council Teresa W. Hatcher.

Mayor Shelton opened the meeting and led all present in saying the Pledge of Allegiance to the Flag.

Mayor Shelton declared that the minutes of a regular Council meeting held on October 25, 1994, were approved as distributed.

Mayor Shelton welcomed back Councilman Otey after his recent illness.

Councilman Tharp reported that funds in the amount of \$135,550 advanced by the City to the Library Foundation to begin the construction of the new library have been repaid in full, three months in advance of the schedule. Councilman Tharp stated that all goals and objectives of the Bedford Public Library Capital Campaign have been met. The City also advanced funds in the amount of \$134,585. The City Manager requested that \$22,000 be repaid in this fiscal year. Councilman Tharp indicated that funds in the amount of \$8,200 have been repaid, and funds in the amount of \$19,000 will be turned over to the City at the end of this month on the normal payment date.

Councilwoman Grahame reported that strategic planning for the City and Bedford Main Street has gotten off the ground working through the Center on Rural Development. A mission statement has been developed.

Mayor Shelton stated that last week the City of Bedford and Bedford County were presented with tourism accreditation awards from Governor George Allen on behalf of the Virginia Department of Tourism.

On motion by Councilman Tharp, seconded by Councilwoman Grahame, voted upon and carried unanimously, the following item was added to the agenda: Executive Session pursuant to Section 2.1-344(a) (3) [subsection corrected by Mayor later in the meeting] of the Code of Virginia of 1950, as amended, real estate.

The Consent Agenda consisted of the following items: 1. appointment of Ms. Charlene McFall, 722 Blue Ridge Avenue, to the Recreation Advisory Committee for a term expiring June 30, 1997. 2. Appointment of Mr. David Keith, 1572 Clearview Road, to a four-year term on the Industrial Development Authority, said term to expire November 30, 1998.

On motion by Councilwoman Kochendarfer, seconded by Councilman Tharp, voted upon and carried unanimously, the Consent Agenda was adopted.

City Attorney Berry arrived at 7:55 p.m.

City Manager Gross stated that the City's first Total Quality Management team has been attending sessions of the Quality First program at Central Virginia Community College. The team has chosen as its project the establishment of a training program for City employees on handling requests and complaints from citizens.

Mrs. Dianne Flake, member of the Management Team, reviewed the progress of the project and presented copies of a proposed citizen survey and employee survey designed to rate the level of satisfaction with City services. The team's mission statement for the City is as follows: The mission of the City of Bedford, Virginia, is to provide the best community in which to live, work, and play.

The City Manager indicated that he would be requesting additional funds in the next budget for another Total Quality Management team.

On motion by Councilman Tharp, seconded by Councilwoman Grahame, voted upon and carried unanimously, Council approved the preparation and distribution of the external and internal surveys and authorized the City Manager to sign the cover letter that would accompany the surveys.

The City Manager stated that the Electric Committee met to consider the cost of installing private outdoor lights (dusk-to-dawn lights). Mr. Gross stated that the cost for installing those lights averages about \$495. The Committee recommended making a charge of \$100 for installing these lights if a new pole is set. The Committee also considered the City's current charge of \$11 for reconnecting electric service and, based on the City's actual costs of between \$9.30 to \$29.13, recommended increasing the charge to \$19 for both city and county customers.

Vice Mayor Brookshier moved that Council approve an increase in fees for installation of dusk-to-dawn lights to \$100 if a new pole is set and an increase in fees for reconnection of electric service to \$19 and authorize the amendment of the electric tariff to provide for these increases. The motion was seconded by Councilman Tharp, voted upon and carried unanimously.

Mr. Jay Scudder, Director of Planning & Community Development, reviewed a draft ordinance regarding removal of abandoned vehicles.

Discussion ensued with Mr. Scudder and Chief of Police Graham answering questions posed by members of Council. A final draft will be brought back to Council for approval.

The City Manager indicated that a joint meeting with the Bedford County Board of Supervisors has been scheduled tentatively for November 29, 1994, at 8:00 p.m. in the Council Hall.

Councilman Otey left the meeting at 8:24 p.m.

Councilwoman Kochendarfer moved that Council adjourn into executive session pursuant to Section 2.1-344(a)(3) of the Code of Virginia of 1950, as amended, regarding real estate. The motion was seconded by Councilman Tharp, voted upon and carried by the following roll call vote:

Vice Mayor Brookshier	aye
Councilwoman Grahame	aye
Councilwoman Kochendarfer	aye
Councilman Otey	absent
Councilman Rice	aye

Councilman Tharp aye

Mayor Shelton aye

Councilman Otey returned to the meeting at 8:25 p.m.

Council adjourned into executive session at 8:25 p.m. Non-council members attending the meeting were: City Manager Gross, City Attorney Berry, and Clerk of the Council Hatcher.

Council reconvened into open session at 9:35 p.m. The Clerk of Council read aloud the following proposed resolution:

BE IT RESOLVED that the Council of the City of Bedford hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Council.

On motion by Councilman Tharp, seconded by Councilwoman Kochendarfer, voted upon and carried unanimously by the following roll call vote, Council adopted the resolution:

Councilwoman Grahame aye

Councilwoman Kochendarfer aye

Councilman Otey aye

Councilman Rice aye

Councilman Tharp aye

Vice Mayor Brookshier aye

Mayor Shelton aye

Mayor Shelton adjourned the meeting at 9:36 p.m.